

Equality Impact Assessment Form



Directorate: Development and Regeneration		Service: Heritage and Environment	
Completed by: Ian Bond		Date: 25/01/2016	
Subject Title:			
ROLL OF HONOUR – ORMSKIRK WAR MEMORIAL			
1. DESCRIPTION			
Is a policy or strategy being produced or revised:	No	<i>*delete as appropriate</i>	
Is a service being designed, redesigned or cutback:	No		
Is a commissioning plan or contract specification being developed:	No		
Is a budget being set or funding allocated:	No		
Is a programme or project being planned:	No		
Are recommendations being presented to senior managers and/or Councillors:	Yes		
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes		
Details of the matter under consideration:	To confirm the WW1 and WW2 rolls of honour to be included on the stone plaques at Ormskirk War Memorial.		
<p><i>If you answered Yes to any of the above go straight to Section 3</i></p> <p><i>If you answered No to all the above please complete Section 2</i></p>			
2. RELEVANCE			
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>	
If Yes , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered Yes go to Section 3</i>			
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>			
3. EVIDENCE COLLECTION			
Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?	Residents of Ormskirk and West Lancashire. Users of Coronation Park.		
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any	N/A		

particular group affected more than others)?	
Which of the protected characteristics are most relevant to the work being carried out? Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	<i>*delete as appropriate</i> Yes Yes Yes Yes Yes Yes Yes Yes Yes
4. DATA ANALYSIS	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	The stone plaques were approved as part of a scheme to re-locate the Ormskirk Comrades War Memorial, which was granted planning permission in May 2012 (2012/0379/WL3 refers). The relocation of the memorial (Phase 1) was completed in October 2012. The agreed Phase 2 works involve the erection of 2 stone walls to be engraved with the names of the fallen servicemen taken from the original roll of honour from the Comrades Club.
What will the impact of the work being carried out be on usage/the stakeholders?	No impact. The proposed works seek to confirm the names of the servicemen to be used.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	The proposal to erect the 2 stone plaques has been through a public consultation exercise as part of the planning application.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	The final list of names, to be confirmed on the roll of honour, has been informed by a public consultation/engagement exercise.
If any further data/consultation is needed and is to be gathered, please specify:	None.
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	The provision, on the war memorial site, of the carved stone plaques will be a fitting way of honouring the fallen servicemen on the Comrades Roll of Honour. This will provide a public place, within Coronation Park, to

	<p>commemorate the lives lost during WW1 and WW2.</p> <p>The work will have a positive impact.</p> <p>The site is assessable and will not disadvantage any stakeholder groups.</p>
<p>6. CONSIDERING THE IMPACT</p>	
<p>If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).</p>	<p>We have sought to ensure the list of names on the two rolls of honour are correct. However although we have sought to research all the names it is impossible to rule out the possibility of errors.</p>
<p>What actions do you plan to take to address any other issues above?</p>	<p>If future errors are brought forward, and collaborated by evidence, we will seek to mitigate any negative impact and amend the roll of honour transcribed on the plaques.</p>
<p>7. MONITORING AND REVIEWING</p>	
<p>When will this assessment be reviewed and who will review it?</p>	<p>N/A</p>